



NEW ZEALAND
CUSTOMS SERVICE
TE MANA ĀRAI O AOTEAROA

Under section 421(1) of the Customs and Excise Act 2018,

I, Christine Stevenson, Chief Executive, New Zealand Customs Service, make the following rules:

Customs (Arrival Information) Rules 2024

Signed at Wellington

This 25th day of September 2024

Christine Stevenson

Chief Executive, New Zealand Customs Service

Customs (Arrival Information) Rules 2024

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Part 1

Rules

Section 1 Preliminary provisions

1.1 Title

These rules are the Customs (Arrival Information) Rules 2024.

1.2 Commencement

These rules come into force on 4 November 2024.

1.3 Application and purpose

1.3(1) These rules apply to persons arriving in New Zealand who—

- (a) are required to provide Customs with information under section 28A of the Act; and
- (b) may have their personal baggage or household or other effects exempted from entry under regulation 26(1)(b)(i) of the Regulations.

1.3(2) These rules prescribe—

- (a) the way in which the information required under section 28A of the Act is to be provided; and
- (b) the information, form and declaration required under regulation 26(1)(b)(i) of the Regulations.

1.4 Interpretation

1.4(1) In these rules, unless the context otherwise requires—

Act means the Customs and Excise Act 2018

Domiciled in New Zealand, in relation to a person who is a member of an aircraft's crew, means ordinarily resident in New Zealand

Passenger—

- (a) means any person on an arriving craft who is not working as a crew member on that craft; and
- (b) includes employees of carriers travelling for the purposes of working as aircrew on a subsequent flight.

Regulations means the Customs and Excise Regulations 1996.

1.4(2) Unless the context otherwise requires, a term that is used in these rules and defined in the Act but not defined in these rules has the meaning given in the Act.

1.5 Revocation

The Customs (Arriving Passenger and Crew Declarations) Rules 2018 are revoked.

Section 2 Arrival information requirements

2.1 Persons arriving in New Zealand

All persons arriving in New Zealand must complete any form and make any declaration required under these rules, unless exempt under the Act.

2.2 Information, form and declaration – passengers

2.2(1) This clause applies to all passengers arriving by air or sea.

2.2(2) A person must—

- (a) provide Customs with the information specified in—
 - (i) Schedule 1; or
 - (ii) Schedule 2; and
- (b) provide that information in a form or medium approved by the chief executive (*see* rule 2.5).

2.2(3) If required by a Customs officer, a person must also—

- (a) provide Customs with the information specified in Schedule 3; and
- (b) provide that information in a form or medium approved by the chief executive (*see* rule 2.5).

2.3 Information, form and declaration – maritime crew

2.3(1) This clause applies to a person who is serving as a crew member on an arriving ship.

2.3(2) A person must comply with clause 2.2(2) of these rules.

2.4 Information, form and declaration – air crew

2.4(1) This clause applies to a person who is serving as a crew member on an arriving aircraft.

2.4(2) A person must—

- (a) provide Customs with the information specified in Schedule 4; and
- (b) provide that information in a form or medium approved by the chief executive (*see* rule 2.5).

- 2.4(3) If required by a Customs officer or if the person has answered yes to any question in the Customs section of the form prescribed under rule 2.4(2), the person must also—
- (a) provide Customs with the information specified in Schedule 5; and
 - (b) provide that information in a form or medium approved by the chief executive (*see* rule 2.5).

2.5 Approval of forms

The chief executive may approve the form or medium by which a person must supply the information specified in Schedules 1 to 5.

Note: Approvals by the chief executive under this rule are published on Customs' website at www.customs.govt.nz.

2.6 Requirement to provide answers and make declaration

- 2.6(1) The person completing a form or making a declaration under these rules must provide the answers to all matters as are required in or by the applicable form.
- 2.6(2) Where a form in these rules requires a declaration to be made, the person must make any such declaration.

2.7 Alterations to forms

- 2.7(1) Without limiting the generality of section 52 of the Legislation Act 2019, the forms prescribed under these rules—
- (a) may be altered in design to suit Customs' business processes; and
 - (b) may contain additional material not inconsistent with the prescribed information in these rules.
- 2.7(2) Where a prescribed form contains any explanatory or other notes, such notes do not form part of the prescription but are intended to assist the person in the completion of the form.

Part 2

Schedules

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Schedule 1

Prescribed Information (electronic) – Passengers and maritime crew

r 2.2(2)(a)(i)

General requirements and notes:

- (a) All fields must be completed unless otherwise stated below.
- (b) A separate form must be completed for each traveller, including children.
- (c) Note that other information may be included in the approved form, but this information is authorised and requested by other New Zealand government agencies and are therefore not authorised under the Act.

Personal details

Provide the following information in relation to the traveller:

- Passport number
- Nationality
- Surname or family name
- Given or first names
- Preferred name (optional)
- Date of birth
- Country of birth
- Occupation or job
- Full contact or residential address in New Zealand
- Email
- Mobile/phone number

If a person other than the traveller is completing the form on behalf of the traveller:

- Confirmation that the person has consent from the traveller to complete the form on their behalf
- The person's name and email address

Arrival details

Confirmation of whether the traveller is arriving in New Zealand by air or sea.

If arriving by air:

- Flight number
- Departing port: Overseas port where the traveller boarded this aircraft
- Arriving port: Port of arrival into New Zealand
- Date of departure and local time of departure
- Date of arrival into New Zealand

If arriving by sea:

Confirmation of whether the traveller is arriving on a cruise ship.

If the traveller is arriving on a cruise ship:

- The name of the vessel
- The vessel's last port before arriving in New Zealand and the date that the vessel departed that port
- The New Zealand port the vessel is arriving at and the date of arrival
- Confirmation of whether the traveller is permanently leaving the vessel

If the traveller is not arriving on a cruise ship:

- The vessel type (commercial cargo, commercial fishing, commercial specialist (non-cargo), small craft, diplomatically cleared, or New Zealand Defence Force vessel)
- The name of the vessel
- Scheduled date of arrival in New Zealand at the vessel's first port in New Zealand
- Scheduled date of departure from the vessel's last port before arriving in New Zealand
- If the traveller is arriving on a commercial cargo vessel, confirmation of whether the traveller is a crew member or a passenger
- If the traveller is arriving on a vessel other than a small craft vessel, confirmation of whether the traveller is permanently leaving the vessel

Travel history details

If the traveller lives in New Zealand:

- Which country they spent the most time in while overseas
- The main reason for their trip
- Which country they will mostly live in for the next 12 months

If the traveller does not live in New Zealand:

- Whether they intend to stay permanently in New Zealand
- If they do not intend to stay permanently in New Zealand:
 - How long they intend to stay in New Zealand
 - Their main reason for coming to New Zealand
- Which country they last lived in for 12 months or more (including the state, province or prefecture and Zip or postal code)

List of the countries that the traveller has been in during the past 30 days (including in transit)

Baggage and goods details

Confirmation of whether the traveller knows the contents of their baggage.

Confirmation of whether the traveller is bringing any of the following goods into New Zealand:

- Medicine: over 3 months' supply, or medicine not prescribed to the traveller
- Restricted or prohibited goods: for example, weapons, indecent publications, endangered plants or wildlife, illegal or controlled drugs
- Alcohol: more than 3 bottles of spirits (not exceeding 1.125 litres each) and 4.5 litres of wine or beer
- Tobacco: more than 50 cigarettes or 50 grams of tobacco products (including a mixture of cigarettes and other tobacco products)
- Goods obtained overseas or duty-free items: Goods obtained overseas and/or purchased duty-free in New Zealand with a total value of more than NZ\$700 (including gifts)
- Goods carried for business or commercial use
- Goods carried on behalf of another person
- Cash: NZ\$10,000 or more (or foreign equivalent), including travellers cheques, bank drafts, money orders, etc.

Declaration

Declaration that the information that the traveller has given is true, correct, and complete.

Schedule 2

Prescribed Information (paper) – Passengers and maritime crew

r 2.2(2)(a)(ii)

General requirements:

- (a) All fields must be completed unless otherwise stated below.
- (b) A separate form must be completed for each traveller, including children.
- (c) Answers must be printed in capital letters or marked with a tick as appropriate.
- (d) Note that other information may be included in the approved form, but this information will be authorised and requested by other New Zealand government agencies and are therefore not authorised under the Act.

Personal details

The following information in relation to the traveller:

- Passport number
- Nationality as shown on passport
- Family name
- Given or first names
- Date of birth
- Country of birth
- Occupation or job
- Full contact or residential address in New Zealand
- Email
- Mobile/phone number

Arrival details

If the traveller is arriving by sea:

- The name of the ship
- The overseas port where the traveller boarded this ship

If the traveller is arriving by air:

- Flight number
- Overseas port where the traveller boarded this aircraft

Travel history details

If the traveller lives in New Zealand:

- Which country they spent the most time in while overseas
- The main reason for their trip
- Which country they will mostly live in for the next 12 months

If the traveller does not live in New Zealand:

- Whether they intend to stay permanently in New Zealand
- If they do not intend to stay permanently in New Zealand:
 - How long they intend to stay in New Zealand
 - Their main reason for coming to New Zealand
- Which country they last lived in for 12 months or more (including the state, province or prefecture and Zip or postal code)

List of the countries that the traveller has been in during the past 30 days.

Baggage and goods details

Confirmation of whether the traveller knows the contents of their baggage.

Confirmation of whether the traveller is bringing any of the following goods into New Zealand:

- Medicine: over 3 months' supply, or medicine not prescribed to the traveller
- Restricted or prohibited goods: for example, weapons, indecent publications, endangered plants or wildlife, illegal or controlled drugs
- Alcohol: more than 3 bottles of spirits (not exceeding 1.125 litres each) and 4.5 litres of wine or beer
- Tobacco: more than 50 cigarettes or 50 grams of tobacco products (including a mixture of cigarettes and other tobacco products)
- Goods obtained overseas and/or purchased duty-free in New Zealand with a total value of more than NZ\$700 (including gifts)
- Goods carried for business or commercial use
- Goods carried on behalf of another person
- Cash: NZ\$10,000 or more (or foreign equivalent), including travellers cheques, bank drafts, money orders, etc.

Declaration

Declaration that the information that the traveller has given is true, correct, and complete (including their signature and date of signature).

Schedule 3

Prescribed Information – Additional information for Customs declared goods (passengers)

r 2.2(3)

General requirements:

- (a) All fields must be completed unless otherwise stated below.
- (b) Notes provided in the approved form will assist the traveller in providing the information sought in this schedule.

In relation to the following goods, a description of the goods, price paid, and the currency in which they were paid:

- Goods that may be prohibited or restricted
- Goods that the traveller acquired overseas or from a duty-free source in New Zealand and that are also:
 - Alcohol products; or
 - Tobacco products; or
 - For business or commercial use; or
 - Carried on behalf of other persons; or
 - Of any other kind (except clothing, toiletries, or jewellery intended for your own personal use and not for gift, sale or exchange).

A declaration that the information the traveller has provided is true, correct and complete, including:

- The traveller's full name
- Confirmation of whether this declaration is made in respect of any persons aged under 17 years travelling with the traveller (and if so, the number of such persons)
- The traveller's signature and date of signature.

Schedule 4

Prescribed Information – Air crew

r 2.4(2)

General requirements:

- (a) All fields must be completed unless otherwise stated below.
- (b) Notes provided in the approved form will assist the traveller in providing the information sought in this schedule.
- (c) Note that other information may be included in the approved form, but this information will be authorised and requested by other New Zealand government agencies and are therefore not authorised under the Act.

The following information in relation to traveller:

- Flight number
- Passport number
- Nationality as shown on passport
- Family name
- Given or first names
- Date of birth

Whether the traveller is bringing any of the following goods into New Zealand:

- Any goods the importation of which may be unlawful or prohibited or restricted in any way
- Goods, including personal effects such as clothing, toiletries, and jewellery, that the traveller acquired from overseas or from a duty free source in New Zealand and that they are bringing into New Zealand for the first time
- Alcohol or tobacco products in excess of the personal crew concession for such goods
- Goods for business or commercial use, or carried on behalf of any other person(s)
- NZ\$10,000 or more, or the equivalent in foreign currency

Declaration that the information that the traveller has given is true, correct, and complete (including their signature and date of signature).

Schedule 5

Prescribed Information – Additional information for Customs declared goods (air crew)

r 2.4(3)

General requirements:

- (a) All fields must be completed unless otherwise stated below.
- (b) Notes provided in the approved form will assist the traveller in providing the information sought in this schedule.

In relation to the following goods, a description of the goods, price paid, and the currency in which they were paid:

- Goods that may be unlawful, prohibited or restricted to import
- Goods that the traveller is bringing into New Zealand that are—
 - alcohol products; or
 - tobacco products; or
 - for business or with a commercial use; or
 - carried on behalf of other person(s).
- For air crew that are ordinarily resident in New Zealand, goods that the traveller is bringing into New Zealand that they acquired overseas or from a duty-free source in New Zealand and are being brought into New Zealand for the first time, including personal effects such as clothing, toiletries and jewellery
- For aircrew that are not ordinarily resident in New Zealand, goods that the traveller is bringing into New Zealand that they will not be taking out of New Zealand when they leave, including personal effects such as clothing, toiletries, and jewellery

A declaration that the information the traveller has provided is true, correct and complete, including:

- The traveller's full name
- The traveller's signature and date of signature.

Explanatory Note

This note is not part of the rules, but is intended to indicate their general effect.

These rules, which come into force on 4 November 2024, are the Customs (Arrival Information) Rules 2024. These rules replace the Customs (Arriving Passenger and Crew Declarations) Rules 2018 (the **Former Rules**).

These rules prescribe the way in which arrival information must be provided to Customs under section 28A of the Customs and Excise Act 2018 (the **Act**). These rules also prescribe the information, form and declaration that arriving travellers provide under regulation 26(1)(b)(i) of the Customs and Excise Regulations 1996 (the **Regulations**), for their personal effects to be deemed entered under the Act. The key provisions of the rules are as follows:

- *Rule 2.2 and Schedules 1 to 3* relate to the requirements for passengers (whether arriving by aircraft or seacraft)
- *Rule 2.3 and Schedules 1 to 2* relate to the requirements for maritime crew
- *Rule 2.4 and Schedules 4 and 5* relate to the requirements for air crew.

These rules do not substantially alter the effect of the Former Rules, but instead modernise the drafting and structure of them.

Reliance on section 53 of the Legislation Act 2019

These rules are made under sections 28A and 421 of the Act, as well as regulation 26(1)(b)(i) of the Regulations, as extended by section 53(2)(c) of the Legislation Act 2019 (the **Legislation Act**). Section 53(2) of the Legislation Act provides that a power in legislation to approve or prescribe a form includes a power to authorise a prescribed person to approve or prescribe a form or medium for supplying information or making information available.

Rule 2.5 therefore provides for the chief executive of the New Zealand Customs Service to approve the form or medium in which the information set out in the Schedules to these rules must be provided.

This is consistent with section 53(2)(c) of the Legislation Act, which provides that a power in legislation to prescribe a form includes a power to authorise a prescribed person to approve or prescribe a form or medium for supplying information or making information available.

These rules are secondary legislation, under the Legislation Act 2019. They are published on the New Zealand Customs Service's website: www.customs.govt.nz.

These rules are administered by the New Zealand Customs Service.

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